

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1918
November 5, 2019**

OFFICIAL MINUTES

Members Present: Robert Van Wicklin, William Murphy, Carl Calarco, Shana Chudy, Debra Golley, Connie Hellwig, Leonard Zlockie

Members Absent: None

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby

Staff Absent: Maren Bush, Erich Ploetz

Others Present: Joe Steger, Jaxon Czapla, Ginna Hensel, Megan Hartsell

Call to order of meeting
President Van Wicklin called the regular meeting of November 5, 2019 of the Ellicottville Central School Board of Education to order at 6:00 p.m. The pledge to the flag of the United States was recited.

Roll Call
Carl Calarco arrived at 6:18 pm

Changes, Additions and Deletions to the Agenda

Additions:
17. Personnel:
d. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jack Wenz to the substitute cleaner list at a rate of \$11.10 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

Public Comment
None

Approve Agenda
Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the November 5, 2019 Board of Education Meeting with additions.

**Yes – 6
No – 0
Carried**

Presentations & Reports:
Proposed Vermont Ski Trip: Mr. Steger and Jaxon Czapla presented a proposed Ski Trip to Vermont March 13-15, 2020 for students in grades 7-12. The cost of the trip would be \$389 per student (quad) based on 25 students going. The cost of the trip includes two nights in a hotel, two days of ski passes, 2 breakfasts, 1 dinner, taxes and gratuities. Mr. Steger stated that he would be a chaperone as well as his wife who is a teacher at Southwestern. He stated that depending on the number of students that actually go on the trip another chaperone may be needed.

Communications, Commendations:
None

Informational Items:
None

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Superintendent's Report (Robert Miller):

1. October 30th Scott Payne, C/A BOCES District Superintendent visited ECS.
2. Capital Improvements Project 2019 – info has been published in the November Newsletter and placed on the district web-site. There will be more info in the December district newsletter, as well as banners in the elementary and ms/hs hallways.
3. 11/7/19 – Join assembly with Franklinville for Titans Football. The assembly will be held at Franklinville CS and students in grades 7-12 from ECS will be attending. Superintendent Miller will make a robo call to let parents know the students will be traveling to Franklinville on Thursday.
4. Variety Show 7:00 pm on Friday, November 8, 2019. Mr. Steger is spearheading the event.
5. Girls Volleyball Team is at Cassadaga Valley tonight (playoff game)

Principals Reports:

MS/HS Principal (Erich Ploetz) – No Report

Elementary Principal/Director of Curriculum (Maren Bush) – No Report

School Business Executive Report (Aimee Kilby)

1. ST-3 revisions
2. District Reserve Plan is complete
3. BOCES Annual Salary Data Book has been updated and sent back to BOCES
4. ERS Adjustment Report
5. Tax Collection and Reconciliation Reports
6. Everyday Business Office tasks

Consent Items:

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of October 29, 2019
- b. Acknowledgement of the October 29, 2019 Claims Auditor Report

**Yes – 6
No – 0
Carried**

Committee Reports:

Health & Safety – November 4, 2019 @ 3:05 pm

1. Windows & Door coverings
2. All Safety Plans are complete, posted, submitted and distributed to NY State Police, Cattaraugus County Sheriff's Department and the Ellicottville Police Department
3. First Lockdown Drill held today
4. Marc Waters and Joe Schultz will be attending Water & Lead Testing Training
5. Transportation Requests (bus passes). Possible policy in the future.
6. Key fobs
7. Signage in the building
8. Substitute school nurses

Carl Calarco arrived at 6:18 pm

Discussion Items:

District Reserve Plan: Mrs. Kilby used a template from R.G. Timbs. She stated that the plan needs to be approved annually. Copies of the plans will then be given to R.G. Timbs and the external auditors.

Community Transportation Request: President Van Wicklin stated that he would like to discuss the Community Transportation Request. He added that he personally didn't want to wait two weeks until the next board meeting to discuss it. Superintendent Miller stated that he just wanted the Board to be aware of the Commissioners decision, but ultimately it is the Board's decision to approve or disapprove the request. Superintendent Miller stated that his concern was that it sets a precedent. The consensus of the Board is to allow the transportation request. Superintendent Miller stated that he will let Mr. Steffen know it is approved.

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Old Business:
None

New Business:
Moved by Golley, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Election Inspectors for the December 10, 2019 Capital Improvement Projects
Vote: Reann Ehman, Sandra Reed and Ann Marie Fitzpatrick. Each election inspector will be paid \$125.
**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of proposed Ski Trip to Vermont in March 2020 under the supervision of Mr. Joe Steger.
**Yes – 7
No – 0
Carried**

Moved by Hellwig, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation of 20 new microscopes from the Ellicottville Rotary Club.
**Yes – 7
No – 0
Carried**

Personnel:
Moved by Chudy, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Joe Prior as a winter weight room advisor for the 2019-2020 school year. Mr. Prior will receive \$200 for this position.
**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kristen Pearl to the position of Basketball Cheerleading Coach (traditional sidelines) for the 2019-2020 school year.
**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of to accept a verbal resignation from James Thompson, f/t cleaner effective November 1, 2019.
**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jack Wenz to the substitute cleaner list at a rate of \$11.10 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.
**Yes – 7
No – 0
Carried**

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Policy & Regulation

- 1* reading of proposed changes to policy #7222 Credential Options for Students with Disabilities.
- 1* reading of proposed changes to policy #7224 Class Rank
- 1* reading of new policy Participation in Graduation Ceremonies and Activities

CSE/CPSE Recommendations:

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (# 900500080, 900500494, 900500085, 900500376, 900501232) at its meeting on November 5, 2019 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (October 15 - 22, 2019).

**Yes – 7
No – 0
Carried**

Executive Session

Moved by _____, seconded by _____ to enter into executive session at _____ pm to discuss one specific personnel matter.

**Yes – 7
No – 0
Carried**

Moved by _____, seconded by _____, to come out of executive session and return to the regular meeting at _____ p.m.

**Yes – 7
No – 0
Carried**

Adjournment of Meeting

Moved by Zlockie, seconded by Calarco, to adjourn the regular meeting of November 5, 2019 at 6:41 p.m.

**Yes – 7
No – 0
Carried**

District Clerk

Deputy District Clerk